

APPENDIX D – TRAINING EVALUATION FORM		Page 1 of 2
Division of Forensic Science CONTROLLED SUBSTANCES TRAINING MANUAL		Amendment Designator:
		Effective Date: 8-December-2003

CONTROLLED SUBSTANCES TRAINING PROGRAM EVALUATION

Name _____

Date _____

- What is your educational background? Please list degrees and major areas of study. _____
- What prior work experience have you had in the field of chemistry? List employers, job titles and duties, and lengths of service. _____
- Did you have any specific training in drug analysis prior to our employment with the Division? Explain. _____
- How long have you been employed by the Division of Forensic Science? _____
- Was most of your training conducted in the Central Laboratory or in one of the Regional Labs? _____
- To which of the Regional Labs were you ultimately assigned? _____
- Who was your training coordinator? _____
- How long was your training period? _____

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Please evaluate the following aspects of your training by circling the appropriate <u>number</u> on the grading scale. If you have any comments, include them in your discussion on the last page.								
1.	Length of training period	Too short	1	2	3	4	5	Too long
2.	Coverage of material	Too shallow	1	2	3	4	5	Too deep
3.	Personal instruction and supervision	Too little	1	2	3	4	5	Too much
4.	Training samples (unknowns)	Too easy	1	2	3	4	5	Too difficult
5.	A. Mock trials	Too few	1	2	3	4	5	Too many
	B. Mock trials	Too easy	1	2	3	4	5	Too hard
6.	Exposure to other disciplines (latent prints, etc.)	Too little	1	2	3	4	5	Too much
7.	Technical knowledge of training coordinator	Poor	1	2	3	4	5	Excellent
8.	Teaching ability of training coordinator	Poor	1	2	3	4	5	Excellent
9.	Coordination and handling of training program in general	Poor	1	2	3	4	5	Excellent
10.	Relevance of training to present duties (effectiveness)	Totally irrelevant	1	2	3	4	5	Highly pertinent
Are there any areas of the drug training program that should be changed or improved? Include in your answer a brief discussion of the strong and weak points of the present program. Your constructive criticism and comments will be greatly appreciated.								◆ End